

Cancellation & payment refund policies 2020-2021

❖ Master programmes

Cancellation requested	Refund possibility	How much € charged*
Before 1 August	Yes	No charge Full payment will be refunded for all reasons of cancellations (except the case of visa refusal due to fraud, €900 is charged)
Between 1 August and 2 weeks prior to the programme starting date	Yes	€ 900
Less than 2 weeks prior to the programme starting date	No	No refund. However, candidates can defer the full payment to the next intake without extra charges
After the programme has started	No	No refund and no payment deferral possible

****The cancellation fee charged does not include costs that have already been made, such as (but not limited to) visa application costs, bank transfer costs, health insurance, etc. The student is solely responsible for those extra costs that are generated by the cancellation.***

❖ Short courses (less than 90 days)

Cancellation requested	Refund possibility	How much € charged*
More than 2 weeks prior to the course starting date	Yes.	No charge Full payment will be refunded for all reasons of cancellations (except the case of visa refusal due to fraud, €100 is charged)
Less than 2 weeks prior to the course starting date	No	No refund possible However, we offer alternatives: - Option 1: can defer the full payment to the next intake - Option 2: can invite a colleague/friend to apply for the same course, same intake. If admitted, this colleague/friend can participate in the course using this payment. This option is only available for applicants who don't require an entry Visa.
After the course has started	No	No refund & No payment deferral possible

****The cancellation fee charged does not include costs that have already been made, such as (but not limited to) visa application costs, bank transfer costs, health insurance, etc. The student is solely responsible for those extra costs that are generated by the cancellation.***